

**South Western Ontario Bridge Association  
Unit 249, ACBL  
Policy and Procedures Manual**

<p><b>SUBJECT:</b></p> <p>Table Fees Charged to Tournaments</p>	<p><b>REF #:</b> 2017-006</p>
<p><b>REVIEWED BY .....DATE.....SIGNATURE</b></p>	
<p><b>APPROVED DATE:</b> Aug. 12, 2017</p>	<p><b>REVISION DATE:</b></p>
<p><b>ISSUED TO:</b> Unit 249</p>	<p><b>EFFECTIVE DATE:</b> IMMEDIATELY</p>
<p><b>POLICY:</b></p> <ol style="list-style-type: none"> <li>1. Unit 249 will charge each tournament a per table fee as an allocation of the administrative and support costs that the Unit incurs in the oversight, advertising, coordination and management of its various tournaments and activities.</li> <li>2. The Applicable fees charged are: <ul style="list-style-type: none"> <li>• Sectionals – \$2.50 per table played</li> <li>• Regionals – no charge as District 2 Table fee applies</li> </ul> </li> </ol>	
<p><b>SCOPE:</b> Applies to Unit 249</p>	
<p><b>PROCEDURES:</b></p> <ol style="list-style-type: none"> <li>1. Table fees will be built into the Tournament Financial Report formats and payment made through the Tournament Remittance.</li> </ol>	
<p><b>AUTHORITY:</b> Authority is vested in the Unit Treasurer to ensure that table fees are included within the Tournament Financial Report in accordance with this policy.</p>	